

STATE OF UTAH, DEPARTMENT OF ENVIRONMENTAL QUALITY, DIVISION OF WATER QUALITY  
195 North 1950 West, P.O. Box 144870, Salt Lake City, Utah 84114-4870 (801)536-4300

**NOI**

Notice of Intent (NOI) for Storm Water Discharges Associated with Construction Activity Under the UPDES General Permit No. UTR300000. SEE REVERSE FOR INSTRUCTIONS

Submission of this Notice of Intent constitutes notice that the party(s) identified in Section I of this form intends to be authorized by UPDES General Permit No. UTR300000 issued for storm water discharges associated with construction activity in the State of Utah. Becoming a permittee obligates such discharger to comply with the terms and conditions of the permit. ALL NECESSARY INFORMATION MUST BE PROVIDED ON THIS FORM.

Is this NOI seeking continuation for previously expired permit coverage at the same site? Y  N   
If yes, what is the number of the previous permit coverage? Permit No. UTR

**I. OPERATOR INFORMATION**

Date NOI is received at DWQ \_\_\_\_\_ (to be completed by DWQ)

Name (Main operator): \_\_\_\_\_ Phone: \_\_\_\_\_  
Address: \_\_\_\_\_ Status of Owner/Operator: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Contact Person: \_\_\_\_\_ Phone: \_\_\_\_\_

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Name (1st Co-permittee): \_\_\_\_\_ Phone: \_\_\_\_\_  
Address: \_\_\_\_\_ Status of Owner/Operator: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Contact Person: \_\_\_\_\_ Phone: \_\_\_\_\_

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Name (2nd Co-permittee): \_\_\_\_\_ Phone: \_\_\_\_\_  
Address: \_\_\_\_\_ Status of Owner/Operator: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Contact Person: \_\_\_\_\_ Phone: \_\_\_\_\_

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Name (3rd Co-permittee): \_\_\_\_\_ Phone: \_\_\_\_\_  
Address: \_\_\_\_\_ Status of Owner/Operator: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Contact Person: \_\_\_\_\_ Phone: \_\_\_\_\_

Please copy this form if you have more co-permittees than what is allowed on this form.

**II. FACILITY SITE / LOCATION INFORMATION**

Name: \_\_\_\_\_

Project No. (if any): \_\_\_\_\_

Address: \_\_\_\_\_ County: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Latitude: \_\_\_\_\_ Longitude: \_\_\_\_\_

Method (check one):  USGS Topo Map, Scale \_\_\_\_\_  EPA Web site  GPS  Other

Is the facility located in Indian Country?

Y  N

# INSTRUCTIONS

## Notice Of Intent (NOI) For Permit Coverage Under the UPDES General Permit For Storm Water Discharges From Construction Activities

**Who Must File A Notice Of Intent (NOI) Form** State law at UAC R317-8-3.9 prohibits point source discharges of storm water from construction activities to a water body(ies) of the State without a Utah Pollutant Discharge Elimination System (UPDES) permit. The operator of a construction activity that has such a storm water discharge must submit a NOI to obtain coverage under the UPDES Storm Water General Permit. If you have questions about whether you need a permit under the UPDES Storm Water program, or if you need information as to whether a particular program is administered by EPA or a state agency, contact the storm water coordinator at (801) 536-4300.

**Where To File NOI Form** NOIs, with fee payment(s), must be sent to the following address:

Department of Environmental Quality  
Division of Water Quality  
P.O. Box 144870  
Salt Lake City, UT 84114-4870

(The NOI can also be completed on line at <http://www.waterquality.utah.gov/UPDES/stormwatercon.htm>)

**Beginning of Coverage** Storm Water General Permits cover a facility quickly avoiding delays, therefore coverage is immediate after submitting an NOI with submission of the permit fee. The permittee should be aware that though you may not have a permit in hand, if you have sent in a completed NOI with the permit fee you are covered by the conditions in the permit and will be expected to comply with these conditions. If you wish, contact the Division of Water Quality at (801) 536-4300 to receive a generic copy of the permit or you can print a copy from the DWQ web site or it can be downloaded during the on line application process.

**Permit Fees (MAKE CHECKS PAYABLE TO: DIVISION OF WATER QUALITY)** Construction projects are prorated from the time they begin disturbing ground until the time the disturbed surface is stabilized, and the permit is terminated by the permittee with a submittal of a Notice of Termination (NOT) form. That time period may or may not be that same time period as what could be considered project start date and project end date. Fees are prorated at \$8.34 per month of coverage needed, except there is a \$100 minimum and a \$500.00 maximum. EXAMPLE: if you need 5 months of coverage:  $5 \times \$8.34 = \$41.70$ , then you will need to submit the \$100 minimum, if 18 months of coverage is needed:  $18 \times \$8.34 = \$150.12$ , your total fee will be \$150.12. The \$500.00 maximum will provide permit coverage for five years and then expire at the end of the five year period. Permit coverage is calculated on the dollar amount of the permit fee submitted. The minimum time period that a permit can be issued for is one year. If stabilization occurs before one year, the permittee must submit an NOT. State or local political subdivisions are exempt from the permit fee. The fee must be received with the NOI before permit coverage is given.

**Length of Coverage:** Storm Water Construction Permits get coverage starting on the day that the NOI and fee payment is received at DWQ (on line if that is the case) and ending on the date that the fee pays up to. The minimum fee is \$100, therefore all permits where the minimum fee is paid will automatically receive coverage for one year. If a permittee does not need coverage for a full year and does not want to be held accountable for permit conditions, they must submit the NOT (associated with the permit) after the site has been stabilized (or when other requirements are met so that the permittee can legally terminate the permit) to terminate coverage.

The Storm Water General Permit for Construction Activities UTR300000 will expire on June 30, 2013.

**SECTION I - FACILITY OPERATOR INFORMATION** Give the legal name(s) of the person(s), firm(s), public organization(s), or any other entity(ies) that conducts the construction operation at the facility or site described in this application. The name of the operator(s) may be the developer, the owner, the general contractor, the design firm, the excavation contractor and/or others (e.g. anyone that fits the definition of operator). An operator is anyone that has control over site/project specifications and/or control of day to day operational activities. Do not use a colloquial name.

Enter the complete address and telephone number of the operator(s). Enter the appropriate letter to indicate the legal status of the operator of the facility.  
**F = Federal M = Public (other than Fed or State) S = State P = Private**

**SECTION II - FACILITY/SITE LOCATION INFORMATION** Enter the facility name or legal name and project number (if any) of the site and complete street address, including city, state and ZIP code. The latitude and longitude of the facility must be included to the approximate centroid of the site, and the method of how the Lat/Long was obtained (USGS maps, GPS, Internet Map sites [such as Google Earth], other). The township and range is desirable but not necessary.

Indicate whether the facility is located in Indian Country. If the facility is located in Indian Country, do not complete this NOI, instead complete form 3510-6 and submit to EPA Region VIII except for facilities on the Navajo Reservation or on the Goshute Reservation which should submit EPA form 3510-6 to Region IX.

**SECTION III - SITE ACTIVITY INFORMATION** If the storm water discharges to a municipal separate storm sewer system (MS4), enter the name of the operator of the MS4 (e.g., municipality name, county name) and the receiving water of the discharge from the MS4 if it is known (if it is not known please estimate or guess and indicate so). (An MS4 is defined as a conveyance or system of conveyances (including roads with drainage systems, municipal streets, catch basins, curbs, gutters, ditches, man-made channels, or storm drains) that is owned or operated by a state, city, town, county, district, association or other public body which is designed or used for collecting or conveying storm water).

**SECTION IV - TYPE OF CONSTRUCTION** Check each type of construction that applies to this application.

**SECTION V - BEST MANAGEMENT PRACTICES** Check each type of best management practice that will be used to control storm water runoff at the job site.

**SECTION VI - ADDITIONAL INFORMATION REQUIRED** Enter the project start date and the estimated completion date for the entire development plan. All coverage's issued under this NOI terminate on June 30, 2013. Provide an estimate of the total number of acres of the site on which soil will be disturbed (round to the nearest acre). Indicate whether the storm water pollution prevention plan for the site is in compliance with approved state and/or local sediment and erosion plans, permits, or storm water management plans.

**SECTION VII - CERTIFICATION** State statutes provide for severe penalties for submitting false information on this application form. State regulations require this application to be signed as follows:

*For a corporation:* by a responsible corporate officer, which means: (i) president, secretary, treasurer, or vice-president of the corporation in charge of a principal business function, or any other person who performs similar policy or decision making functions, or (ii) the manager of one or more manufacturing, production, or operating facilities employing more than 250 persons or having gross annual sales or expenditures exceeding \$25 million (in second quarter 1980 dollars), if authority to sign documents has been assigned or delegated to the manager in accordance with corporate procedures;

*For a partnership or sole proprietorship:* by a general partner or the proprietor; or

*For a municipality, state, Federal, or other public facility:* by either a principal executive officer or ranking elected official.

**POLLUTION PREVENTION PLAN** A storm water pollution prevention plan (SWP3) is required to be in hand before the NOI can be submitted. It is important to know SWP3 requirements (contained in the permit) even during the design portion of the project. A copy of the permit can be obtained from the Division of Water Quality's storm water construction web site. Guidance material for developing a SWP3 can be obtained from EPA (NTIS) or copied from EPA material at the Division of Water Quality's storm water construction web site.

**NOTICE OF TERMINATION (NOT)** A completed Notice of Termination (NOT) form is required to terminate your permit at the end of construction. Please complete the NOT form, including the project's assigned permit number, and return it to the Division of Water Quality. If you apply on line you will receive a partially filled out NOT at the time of application for which you will need to fill in the termination date and provide a signature for submission. Please contact the storm water coordinator at (801) 536-4300 for any questions or for a copy of the NOT form.

**III. SITE ACTIVITY INFORMATION**

Municipal Separate Storm Sewer System (MS4) Operator Name: \_\_\_\_\_

Receiving Water Body: \_\_\_\_\_ (this is known  this is a guess )

Estimate of distance to the nearest water body? \_\_\_\_\_ ft. miles. (circle one)

List the Number of any other UPDES permits at the site: \_\_\_\_\_

**IV. TYPE OF CONSTRUCTION (Check all that apply)**

1.  Residential    2.  Commercial    3.  Industrial    4.  Road    5.  Bridge    6.  Utility

7.  Contouring, Landscaping    8.  Other (Please list) \_\_\_\_\_

**V. BEST MANAGEMENT PRACTICES**

Identify proposed Best Management Practices (BMPs) to reduce pollutants in storm water discharges: (Check all that apply)

1.  Silt Fences    2.  Sediment Pond    3.  Seeding/Preservation of Vegetation    4.  Mulching/Geotextiles

5.  Check Dams    6.  Structural Controls (Berms, Ditches, etc.)

7.  Other (Please list) \_\_\_\_\_

**VI. ADDITIONAL INFORMATION REQUIRED**

A storm water pollution prevention plan has been prepared for this site and is to the best of my knowledge in Compliance with State and/or Local Sediment and Erosion Plans and Requirements. Y  N   
(A pollution prevention plan is required to be on hand before submittal of the NOI.)

Project Start Date: \_\_\_\_\_ Completion Date: \_\_\_\_\_ (All coverage's issued under this NOI will terminate on June 30, 2013)

**VII. CERTIFICATION:** I certify under penalty of law that I have read and understand the *Part 1* eligibility requirements for coverage under the general permit for storm water discharges from construction activities. I further certify that to the best of my knowledge, all discharges and BMPs that have been scheduled and detailed in a pollution prevention plan will satisfy requirements of *Part 1*, and *Part 3* of this permit. I understand that continued coverage under this storm water general permit is contingent upon maintaining eligibility as provided for in *Part 1*.

I also certify under penalty of law that this document and all attachments were prepared under the direction or supervision of those who have placed their signature below, in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Print Name (of responsible person for the main operator from first page): \_\_\_\_\_

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Print Name (of responsible person for the 1st co-permittee from first page): \_\_\_\_\_

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Print Name (of responsible person for the 2nd co-permittee from first page): \_\_\_\_\_

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Print Name (of responsible person for 3rd co-permittee from first page): \_\_\_\_\_

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Amount of Permit Fee Enclosed: \$ \_\_\_\_\_

